



# **“SUMMER CAMP AT THE REC”**

*A combination of education & fun!*

**JUNE 17 - AUG 2, 2019**

**7:30 am - 5:30 pm - Monday thru Friday**

*Registration will be on the following dates:*

*May 24<sup>th</sup> and May 31<sup>st</sup> from 4:00p.m -6:00p.m.*

*Meet and Greet June 1<sup>st</sup> at 11:00am til 12:30pm*

## **Parent's Handbook**



**Ages 4-6, Ages 7-9  
and Ages 10-12**

**Ms. Darlene Cummings, Camp Dir.**

**843-599-9779**

**Ms. Anita Green, Asst. Dir.**

**843-599-4336**

# 7-WEEK "SUMMER CAMP AT THE REC"

JUNE 17, 2019 - AUGUST 2, 2019

The camp is designed as an educational and fun experience. There will be organized music, writing, and arts & crafts classes, along with a mixture of sports, movies, field trips, and special event fun.

The Registration Fee Is Paid One-time, is non-refundable, and is Due at the Time of Registration. **NO CHECKS WILL BE ACCEPTED.** Payment may be made by cash, money order or cashier's check only. **NO Exceptions**

**ONE-TIME NON-REFUNDABLE FEE:**

**REGISTRATION FEE\*:**

\$60.00 per child

\$35.00 per second child

*\* A camp t-shirt is included in the registration fee.*

**WEEKLY CAMP FEE (Due on Monday Morning):**

**THE CAMP FEE INCLUDES ALL DAILY PROGRAMS, TEACHERS, SUPPLIES, BREAKFAST & LUNCH, AND CARE. FROM 7:30 am - 5:30 pm.**

\$75.00 per week

\$65.00 for second & third child

**SPECIAL EVENT FEES:**

**SPECIAL EVENT FEES WILL BE PERIODICALLY REQUIRED DEPENDING ON THE ACTIVITY - i.e. Bowling, Movie Theaters, Special Field Trips, etc...**

# POLICIES AND REGULATIONS

## LOCATION

The Recreation Station is located at 280 Recreation Lane, Walterboro, SC 29488.

## DROP OFF / PICK UP

An authorized guardian must sign the camper(s) in and out every day. Campers may not sign themselves in and out. Children should be dropped off **NO EARLIER** than 7:30 a.m. each day of the program. Pick-up in the afternoon is **NO LATER** than 5:30 p.m. **A late fee of \$5.00 will be charged for every 5 minutes after 5:30 p.m. The first \$5.00 will be charged at 5:31 p.m. THIS WILL BE STRONGLY ENFORCED.** Failure to pick-up the child by 6:05 pm will result in the contacting of the Colleton County Sheriff's Department for neglect.

## SPECIAL NEEDS

The director of Summer Camp **must** be made aware of any special needs your child may have regardless of how minor.

## DRESS CODE

Parents are responsible for making sure their child is dressed appropriately. Please wear socks and sneakers every day. No sandals, or jellies will be permitted.

## FIGHTING

Rough conduct, cursing, vandalism to property, or the property of others will result in disciplinary action, including removal from the camp.

## DISCIPLINE

The first misconduct report will result in a conference with the Camp Director, followed by a telephone call to the parents. A second offence will result in a 1-week suspension from the Summer Camp Program. A third offense will result in immediate dismissal from the camp for the remainder of the summer. Severe actions such as blatant destruction may result in immediate dismissal from the camp. No refunds are given to campers that are removed from the camp. In-house "daily" discipline will consist of either push-ups, time-out and/or running laps around the building. **DISCIPLINE IN THE RECREATION STATION IS SWIFT AND CONSISTENT.** The camp is designed for all attendees to have fun, not to be ruined by other campers with behavior problems.

### **BREAKFAST & LUNCH**

The campers will be served breakfast and lunch through the summer camp program. Campers will not leave for lunch. If a lunch is brought in, please use a lunch box or bag clearly marked with the child's name on it. Lunches will be stored in a designated area inside the building. Lunch will be anywhere from 11:30 a.m. - 12:30 p.m., every day, unless otherwise notified.

### **LEAVING THE GROUNDS**

No child will be permitted to leave the grounds during the summer camp program. If you wish to pick up your child early, please send a note with your child or notify a counselor in the morning.

### **AGE GROUP**

There are three different age groups. Ages 4-6, Ages 7-9 and Ages 10-12.

### **CAMP AREAS ONLY**

Campers must stay away from all areas that are designated by the Counselors as "OFF LIMITS". Failure to do so will result in a phone call home to the parents.

### **RAINY DAYS**

Although parents may wish to keep their children at home on severe weather rainy days, especially those days of limited activities, the camp will still be open with inside activities. On days scheduled with such trips as the movies, we will still go to the movies.

### **BUS TRIPS AND ACTIVITIES**

Since the weekly activities (movies, bounce houses, entertainers, etc..) are paid for at the time that they are scheduled, **ONLY CASH CAN BE ACCEPTED**. So that you are aware of what the daily activities are, a weekly flyer will be available on the Friday before the new week.

### **HOURS**

Summer Camp regular hours are from **7:30 a.m. - 5:30 p.m. MONDAY- FRIDAY**. The camp will run from **June 17, 2019 until Aug 2, 2019**.

### **NO REFUNDS**

Once the registration fee is paid to enter one or more children into the Summer Camp, there are **ABSOLUTELY NO REFUNDS!**

**\*Policies and Regulations are SUBJECT TO CHANGE without notice.**

# QUICK REFERENCE RULES

***Not a complete list:***

You must be the proper age to participate in the Summer Camp.

You must sign-in everyday.

Use only the restrooms in the lobby area. Flush and wash hands!

Shirts and shoes must be worn at all times. No hats or any type of head wear can be worn inside of the Recreation Station. All pants must be worn properly, no undergarments shall be visible. No inappropriate or suggestive clothing may be worn. Offenders will be immediately sent home. Second offense may result in immediate dismissal from the camp.

Campers may NOT make telephone calls. Calls will be made by the staff.

Campers may NOT bring cell phones, video games, or toys of any kind to camp.

Do NOT send sick children to camp. Please make other arrangements.

No running in the hall or front lobby.

Campers are expected to participate in daily activities. Failure to do so will result in being sent home. Second offense may result in immediate dismissal from the camp.

Do not enter the Recreation Center Offices....ever.

Food, drink and/or candy are not allowed in the building, unless served by the staff.

Bad behavior, as decided upon by staff - including cursing and bad attitudes, will result in immediate discipline action.

Continued bad behavior, as stated in the rules and regulations, may result in immediate dismissal.

Destruction of anything in the recreation station may result in immediate dismissal.

Fighting may result in immediate dismissal.

In-house discipline will consist of either push-ups, time-out and/or running laps around the building or immediate dismissal for a day, a week or longer!

Should anyone be caught stealing anything from the Recreation Station, the Colleton County Sheriff's Department will be brought into the process.

**Please always ask for help and we will gladly help you.**

## **"SUMMER CAMP AT THE REC"**

# **2019 SUMMER CAMP REGISTRATION**

\*Complete one application per child.

Registration # \_\_\_\_\_

Participant's Last Name \_\_\_\_\_ First \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone # \_\_\_\_\_ Birth Date \_\_\_\_\_ Age \_\_\_\_\_ Sex \_\_\_\_\_

Cell # \_\_\_\_\_ Email \_\_\_\_\_

Name of Parent or Guardian #1 \_\_\_\_\_ #2 \_\_\_\_\_

Mother's Work # \_\_\_\_\_ Father's Work # \_\_\_\_\_

Allergies / Medical Needs \_\_\_\_\_

Emergency Contact Person \_\_\_\_\_ Phone# \_\_\_\_\_

T-Shirt Size: XS Youth Sm Y Med Y Lg. Adult Sm A Med A Lg A XL

### **RELEASE OF LIABILITY**

I absolve and agree to hold harmless the Summer Camp at the Rec, employees, officers or agents from any liability which may result from my participation or that of any minor in my custody, in the Summer Camp at the Rec program. If the participant is a minor, I also give my permission for his/her participation in the above activities and for any necessary emergency medical treatments.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Method of Payment (circle one) Cash      Cashier's Ck      Money Order

TOTAL AMOUNT PAID \$ \_\_\_\_\_ MO or Cashier's Check # \_\_\_\_\_

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## ***Parent/Guardian Orientation***

***Meet and Greet the  
Summer Camp Staff***

***Saturday, June 1, 2019, 11:00 am***

It is strongly recommended that at least one parent/guardian attend this meeting to meet the staff that will be working with your child(ren) this summer, as well as learn about the activities of which they will participate.

The meeting will take place at the Recreation Station, the home of the “SUMMER CAMP AT THE REC”.

**With questions, please call Ms. Darlene Cummings,  
Camp Director at 843-599-9779**